

**MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
6TH JANUARY 2019 AT 5.00PM
COUNCIL OFFICES, THORPE ROAD, WEELEY CO16 9AJ**

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| Chairman: | CC Member: Cllr Erskine |
| Panel Members: | CC Members: Cllrs Goggin, Guglielmi, Henderson, Honeywood, Platt and Stephenson. TDC Members: Cllrs Fairley, Placey, Steady and Turner. TDALC representative: Cllr Belgrove (Alresford Parish Council) |
| Officers: | EH - Vicky Presland, Head of Design EH - Ian Henderson, Senior Road Safety Engineer EH - Thomas Eng, Assistant Highway Liaison Officer |
| Secretariat: | TDC - Lizzie Ridout, Leadership Support Manager |

| Item | | Owner |
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| 1 | Welcome & Introductions The Chairman welcomed those present to the meeting. | Chair |
| 2 | Apologies for absence Apologies for absence were submitted from ECC Member Cllr Wood. | Chair |
| 3 | Minutes of meeting held on 12th September 2019 to be agreed as a correct record The minutes of the previous meeting were agreed as a correct record, subject to the following correction to minute 7, final paragraph: <i>“Cllr Belgrove reported that a single yellow line painted by NEPP to both sides of School Road had contributed to parking issues at a recycling point opposite Market Fields School, Elmstead.</i> | Chair |
| 4 | Matters arising from minutes of previous meeting There were none. | Chair |
| 5 | Public Questions Two residents from Flag Hill, near Great Bentley, attended to raise concerns about safety and speed issues along the B1027. Both residents had attended their local parish councils, St Osyth and Great Bentley, and had their support in pursuing the issues. Officers advised they would review the road and also share the results with local parish councils so that local residents could feed into any actions as a result of the review. The issue would be brought back to the panel in the summer. | |
| 6 | Casualty Reduction 2020/21 Ian Henderson presented three Casualty Reduction Sites and outlined the potential measures that could be taken: <ul style="list-style-type: none"> • B1414 Oak Cottage Corner jw Wix Road; Intervention works: Site visit identified: | |



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| | <ul style="list-style-type: none">• Advanced give way sign obscured by existing tree• Road markings worn• Poor conspicuity of Give Way sign• Flag type direction signs missing <p>Improve give way signage, increase conspicuity of Give Way Sign and relocate advanced give way sign) with yellow backing boards, re-apply junction markings, replace flag type direction signs, and vegetation removal.</p> <p>Consider advisory speed limit signs and bend ahead warning signing on the NB approach</p> <p>Principle: A study of personal injury collisions at this location indicates a pattern of southbound road users from Wix Road turning right on to B1414 Harwich Road in to the path of oncoming vehicles.</p> <ul style="list-style-type: none">• A133 Main Road jw B1029 Bromley Road; Intervention works: Proposal to carry out a feasibility study to change the traffic signals timings to allow separate northbound and southbound green phases. <p>Anecdotal evidence indicates this is a busy junction, particularly during peak times, so road users gap acceptance may be reduced.</p> <p>Principle: A study of personal injury collisions at this location indicates a pattern of northbound road users turning right across the path of southbound road users at the signalised junction. None of the collisions involved road users disobeying a red signal on the junction. An additional collision in September 2019 of similar nature has been recorded.</p> <ul style="list-style-type: none">• A133 Clacton Road approx. 1.5km south east of Elmstead Market Intervention works: It was noted during the site visit:<ul style="list-style-type: none">• Wide single carriageway with centre hatching.• Double bend with first southbound radius greater than would be considered for provision of chevron signs.• Existing verge markers in poor condition. <p>Upgrade existing bend warning signs with yellow backing boards. Consider additional advisory speed limit plate, vegetation clearance, verge marker posts. It may be appropriate to carry out the proposals during, or as part of, the programmed resurfacing works to minimise disruption.</p> <p>Principle: A study of personal injury collisions at this location indicates a pattern of loss of control collisions on a wet/damp carriageway surface. Two collisions were travelling north west to south east, two collisions were travelling south east to north west. However, one of the south east to north west collisions was due to an oncoming vehicle crossing in to opposing lane.</p> | |
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| 7 | <p>Report on Funded Schemes 2019/20</p> <p>The report provided an update on the current position of all the schemes which the Tendring Local Highway Panel had recommended for inclusion in the 2019/20 programme.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2" style="background-color: #4a4a8a; color: white;">Budget summary 2019-20</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Capital Budget</td> <td style="text-align: right;">£395,000</td> </tr> <tr> <td style="text-align: center;">Safer Roads Schemes</td> <td style="text-align: right;">£10,000</td> </tr> <tr> <td style="text-align: center;">Total Value of other Commissioned Schemes</td> <td style="text-align: right;">£248,500</td> </tr> <tr> <td style="text-align: center;">Re-profiled schemes from 18/19</td> <td style="text-align: right;">£150,000</td> </tr> <tr> <td style="text-align: center;">Remaining Budget to Allocate</td> <td style="text-align: right;">£6,000</td> </tr> </tbody> </table> <p>Members were reminded that the costs supplied were budget allocations only and there was the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. There was a remaining budget of £6,000 which needed to be allocated to direct delivery designs for 2019-20.</p> <p>Cllr Goggin proposed that the oldest schemes were to be added first to last. Cllr Belgrove seconded the proposal and Members agreed.</p> <p>Cllr Henderson reminded officers of the need to have schemes LTEN162033 - Williamsburg Avenue, Harwich, and LTEN172010 - Wellington Road jw Church Street, Harwich, completed as a priority so as not to impact on the forthcoming Mayflower400 events.</p> <p>Cllr Guglielmi highlighted to the Panel work that had been aligned with S278 meaning that schemes had been able to be cancelled thereby saving funding, and thanked officers for enabling this.</p> | Budget summary 2019-20 | | Capital Budget | £395,000 | Safer Roads Schemes | £10,000 | Total Value of other Commissioned Schemes | £248,500 | Re-profiled schemes from 18/19 | £150,000 | Remaining Budget to Allocate | £6,000 | | | |
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| 8 | <p>Report on Schemes Awaiting Funding</p> <p>The Schemes Awaiting Funding list (previously The Potential Schemes List) identified all the scheme requests which had been received for the consideration of the Tendring District Local Highways Panel.</p> <p>Members were asked to review those schemes and consider removing any they would not wish to consider for future funding.</p> <p>The breakdown of scheme types available for future consideration was as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2" style="background-color: #4a4a8a; color: white;">Budget Summary</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Safer Roads</td> <td style="text-align: center;">£TBC</td> </tr> <tr> <td style="text-align: center;">Traffic Management</td> <td style="text-align: right;">£298,500</td> </tr> <tr> <td style="text-align: center;">Walking</td> <td style="text-align: right;">£127,000</td> </tr> <tr> <td style="text-align: center;">Passenger Transport</td> <td style="text-align: right;">£26,000</td> </tr> <tr> <td style="text-align: center;">Public Rights of Way</td> <td style="text-align: right;">£16,500</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: right;">£468,000</td> </tr> </tbody> </table> | Budget Summary | | Safer Roads | £TBC | Traffic Management | £298,500 | Walking | £127,000 | Passenger Transport | £26,000 | Public Rights of Way | £16,500 | Total | £468,000 | |
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| | <p>Costs supplied were estimates only and there was the possibility that a final scheme cost could change significantly dependant on issues which may arise during detailed design and construction.</p> <p>LTEN165050 - Cox's Hill, Lawford - Cllr Guglielmi agreed to keep the scheme on the Schemes Awaiting Funding list until October. Cllr Guglielmi requested Officers draft a letter to Cllr Bentley from Panel to request an explanation of which criteria is used when negotiating with developers.</p> <p>The following items were agreed for inclusion to the Funded Schemes List:</p> <ul style="list-style-type: none"> • LTEN182017 - Frinton Road, Holland-on-Sea • LTEN182030 - Weeley Heath, Gateway Signage • LTEN182031 - Tendring Road, Thorpe-le-Soken • LTEN162009 - Various locations around Manningtree • LTEN182032 - Main Road, Harwich • LTEN182037 - Hall Lane, Harwich <p>Cllr Erskine agreed to raise LTEN182027 - Sladburys Lane, Clacton-on-Sea, at a surgery with Cllr Bentley.</p> <p>It was agreed that Essex Highways Road Safety Education Officers would prioritise the remaining 20's Plenty Schemes.</p> <p>It was agreed that Officers would draft a letter to Cllr Bentley and Highways England advising of the damage caused as a result of A120 diversions, such as collapsed drains, due to a lack of signage warning HGV's not to use certain roads, and also the removal of leftover signage.</p> <p>It was agreed that the five pedestrian crossing schemes across the district should proceed.</p> <p>LTEN173001 – Long Road, Lawford – Zebra Crossing LTEN173006 – Cloes Lane, Clacton-on-Sea – Zebra Crossing LTEN173007 – Parkeston Road, Harwich – Zebra Crossing LTEN163007 – Valley Road, Clacton-on-Sea – Zebra Crossing LTEN162007 – Marine Parade East, Clacton-on-Sea – Zebra Crossing</p> <p>Officers then advised that providing the Panel would agree to the scheme in principle, discussions could take place with the contractor for scheme LTEN162007 – Marine Parade East, Clacton-on-Sea. This would allow the contractor to prepare for construction at the beginning of the 2020/21 financial year. The Panel agreed with this proposal.</p> <p>It was agreed to keep LTEN163009 - Grange Road, Lawford, on the Schemes Awaiting Funding list.</p> <p>It was agreed to select option A on scheme LTEN193001 - A133 Main Road, Frating.</p> | |
| <p>9</p> | <p>Appendices</p> <ul style="list-style-type: none"> ❖ Rangers ❖ Traffic Surveys | |

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| | <p>❖VAS Maintenance ❖S106 and S278</p> <p>The reports were noted.</p> | |
| 10 | <p>Any other business</p> <p>The Chairman proposed that this item be removed with effect from the next meeting.</p> <p>It was agreed that officers would write to all TDC and town/parish members to remind everyone of the correct procedure to request schemes to be submitted to the Panel. All future meetings with Highways officers would take place with the County Member present. Cllr Guglielmi proposed, Cllr Platt seconded, and all members agreed with this action.</p> <p>Cllr Stephenson updated Members on the progress of Colin Sargeant, a former member of the Panel, who had recently suffered a stroke.</p> | |
| 11 | <p>Date of next meeting: Thursday 19th March 2020</p> | |